



RISK ANALYSIS AND MANAGEMENT SYSTEM

ACTIVITY/SITUATION: KAYAKING

RISK SYMBOL:



RM/ AREA IN CAMP: FARM POND

DATE: 00/00/00

DATE REASSESSED: AUGUST 2010

ANALYSIS		DESCRIPTION		
Risks	Accident, injury Other forms loss	<ul style="list-style-type: none"> ⇒ Drowning ⇒ Hypothermia ⇒ Cuts ⇒ Bruises ⇒ Concussion 	<ul style="list-style-type: none"> ⇒ Muscle injuries ⇒ Skin Rashes ⇒ Exhaustion 	
CAUSAL FACTORS		PEOPLE	EQUIPMENT	ENVIRONMENT
Hazards, perils, dangers		<ul style="list-style-type: none"> ⇒ Overturning in canoe ⇒ Unable to exit canoe when upside down ⇒ No life jacket ⇒ Hit by paddle 	<ul style="list-style-type: none"> ⇒ Leaks in canoes ⇒ Ill fitting life jackets ⇒ Broken paddles 	<ul style="list-style-type: none"> ⇒ Sharp objects and rocks in pond ⇒ Cold water ⇒ Windy day ⇒ Dirty & weedy water ⇒ Stock in paddocks on way to and at pond. ⇒ Road traffic.
RISK MANAGEMENT STRATEGIES				
Normal Operation		<ul style="list-style-type: none"> ⇒ At Least two capable adults/Leaders must supervise this activity. Ratio of no more than 4 Children to 1 Adult/Leader. ⇒ Life jacket must be worn correctly ⇒ Capable Adult/Leaders must be on the lake in row boat or canoe to help children in need. ⇒ Adequate safety instructions given ⇒ Correct technique on getting in and out of a canoe is taught ⇒ Correct canoe and paddling skills taught ⇒ Clothing is checked 	<ul style="list-style-type: none"> ⇒ Rope on shore and or row boat to help in rescues etc ⇒ Regular checks of all canoes and equipment ⇒ No broken paddles to be used ⇒ Life jackets to be kept dry after use 	<ul style="list-style-type: none"> ⇒ Main Supervisor Check and take care crossing the road & paddocks when leading those going canoeing. ⇒ Awareness of weather conditions ⇒ Awareness of Pond conditions and levels ⇒ Once wet and/or cold must come into shore and dry off. Go back to camp and Shower if needed. ⇒ Those that fall in or get covered with weed etc must have a shower to reduce risks of rashes.
Emergency		<ul style="list-style-type: none"> ⇒ See emergency procedure policy 		